

Commissioning process



The initial idea (yours or ours)

Consider:

- What is your book idea and the rationale behind it?
- What approach does it take?
- Who is the target market? (E.g. which discipline(s)? For UG, PG or researchers?)
- Early ideas for a table of contents

Discussion between you and your commissioning editor

Develop the idea and ensure you are aligned on the project.



Book proposal

Work your initial idea up into a full book proposal, using these **proposal guidelines**.

Editorial and peer review feedback

Editor provides feedback on the proposal.
External peer review feedback may be sought.
Discussion between you and your commissioning editor about any required amendments to the proposal.



Editorial Board Meeting

The book project is discussed by our publishers, sales and marketing teams.

Assuming agreement between all parties, the project is given formal approval.

Contract signed

A book contract is sent for your signature formalising the word count, submission deadline, royalties and more.



Kick-off meeting or email

Discussion with your commissioning editor and any other relevant editorial contacts to get the project up and running.